

# NOTICE OF REGULAR BOARD MEETING

**May 19, 2015**

**6:00 p.m.**

## SUNSITES-PEARCE FIRE DISTRICT GOVERNING BOARD OF DIRECTORS

**SUNSITES STATION, 105 N. TRACY ROAD, PEARCE, AZ 85625**

PHONE (520) 826-3645; FAX (520)826-3586

[www.sunsitesfire.org](http://www.sunsitesfire.org)

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) will hold a meeting open to the public on May 19, 2015 at 6:00 p.m. at 105 N. Tracy Road in Pearce, AZ 85625.

The Board (or in lieu of Board, Administrator) may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members or Administrator is available for pickup once it is available at SPFD, 105 N. Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday. Also at that location, the public may review the agenda or request and pay for a copy once it is available.

## AGENDA

1. **Call to Order- Chairman Robert Fino**
2. **Roll Call**
  - A. **Declaration of Conflict of Interest** – If a Board member (or in lieu of Board, Administrator) has a conflict of interest, that person will need to declare that conflict prior to any discussion of the agenda item, by stating "I (name) declare that I have conflict of interest on item (number) before the board and I will refrain from discussing and voting on matters in which I have a conflict" and will be excused from voting on the issue.
3. **The Pledge of Allegiance**
4. **Recognition of Guests**
5. **Consent Agenda** – Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station.
  - A. **Approval of Warrant Reports.**
  - B. **Approval of Expense Reports.**
6. **Approval of Minutes** - from the April 21, 2015 Regular Meeting, the May 8, 2015 Budget Work Session, and the May 13, 2015 Special Meeting Work Session.

**"Sunsites-Pearce Fire District is an Equal Opportunity Provider and Employer."**

7. **Call to Public** – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members (or in lieu of Board, Administrator) may be permitted to respond to criticism, direct staff to review a matter or ask that the matter be placed on a future agenda. The Fire District Board (or in lieu of Board, Administrator) cannot discuss or take legal action on any issue raised during the Call to the Public, unless that issue is listed on the agenda and the time of that discussion/action item.
8. **Financial Report** provided by Office Administrator Kelsi Suprenant.
  - A. **Review, discuss, and possibly approve the financials for April 2015.**
9. **Fire Chief's Report** to be presented by Interim Chief Josh Steinberg.
  - A. **Training**
  - B. **Wildland Incidents**
  - C. **HazMat**
  - D. **Maintenance**
  - E. **Communications**
10. **Old Business**
  - A. **Review, discuss, and possibly approve a Fire Chief Job Description.**
11. **New Business**
  - A. **Review, discuss, and possibly approve the acceptance of resignation from Board Clerk Brian McClain.**
  - B. **Review, discuss, and possibly approve the acceptance of letters of interest for the vacant Fire Board Position.**
  - C. **Review, discuss, and possibly approve the election of the vacant Fire Board Clerk position.**
  - D. **Review, discuss, and possibly approve the expenditures for the Arizona Fire District Association Summer Conference.**
  - E. **Review, discuss, and possibly approve the designated physical therapy equipment as surplus.**
  - F. **Review, discuss, and possibly approve donating the surplus physical therapy equipment.**
  - G. **Review, discuss, and possibly approve the tentative 2015-2016 Fiscal Year budget and associated expenses.**
  - H. **Review, discuss, and possibly approve the acceptance of letters of interest from current Sunsites-Pearce Fire District employees for the position of Fire Chief.**
  - I. **Review, discuss, and possibly take action on the current Out of District Fire policy.**
12. **Requests from board members for future agenda items** A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented, pursuant to A.R.S. § 38-431.02 (H).

### **13. Adjournment.**

Persons with a disability may request a reasonable accommodation by contacting the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85625; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625, the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606 and High Desert Country Store, 2097 N. Arabian, Cochise, AZ 85606. Only these locations can be relied upon for official postings under the Arizona Open Meeting Law. Any Technological problem or failure that either prevents the posting of public notices on the website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements pursuant to ARS 38-431.02(A)(1)(b).

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