

SUNSIDES-PEARCE FIRE DISTRICT



SERVING RESIDENTS OF THE SUNSIDES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

www.sunsitesfire.org

Sunsites-Pearce Fire District Regular Meeting April 21, 2015

1. **Call to Order.** The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.

A. Attendance and Confirmation of Quorum. Chairman Robert Fino, Clerk Brian McClain, Board Member Jason Simmons, Board Member Brian Allen, and Board Member Joanna Baker were present. Chairman Robert Fino declared that a quorum is present.

B. Board Members Absent. None

C. Declarations of Conflicts of Interest. No Board Member declared a conflict of interest.

2. **Pledge of Allegiance.** Interim Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.

3. **Consent Agenda.**

A. Approval of Warrant Reports. Board Member Baker made a motion to approve the entire Consent Agenda. Chairman Fino then made a motion to approve the consent agenda, Items A., B., and C.; Board Member Baker seconded the motion. Chairman Fino asked if there was any discussion, with no board member responding, a vote was then taken. Vote in favor; Chairman Fino, Board Member Simmons, Board Member Allen, and Board Member Baker. Vote not in favor; Clerk McClain. Motion carried.

B. Approval of Expense Reports. Board Member Baker made a motion to approve the entire Consent Agenda. Chairman Fino then made a motion to approve the consent agenda, Items A., B., and C.; Board Member Baker seconded the motion. Chairman Fino asked if there was any discussion, with no board member responding, a vote was then taken. Vote in favor; Chairman Fino, Board Member Simmons, Board Member Allen, and Board Member Baker. Vote not in favor; Clerk McClain. Motion carried.

C. Approval of Minutes from the March 24, 2015 Regular Meeting and April 10, 2015 Special Meeting. Board Member Baker made a motion to approve the entire Consent Agenda. Chairman Fino then made a motion to approve the consent agenda, Items A., B., and C.; Board Member Baker seconded the motion. Chairman Fino asked if there was any discussion, with no board member responding, a vote was then taken. Vote in favor; Chairman Fino, Board Member Simmons, Board Member Allen, and Board Member Baker. Vote not in favor; Clerk McClain. Motion carried.

4. Financial Reports. Mrs. Suprenant reviewed the March 2015 financial reports. See the attached financial reports. Board members asked clarifying questions.

A. Review, discuss, and possibly approve the financials for March 2015. After discussion, Chairman Fino made a motion to approve the March 2015 financials; Board Member Baker seconded the motion. Vote: All in favor, motion carried.

5. Action Agenda.

A. Discuss, vote and possibly approve the adoption of the revised Sunsites-Pearce Fire District Governing Board Bylaws. After Discussion, Board Member Baker made a motion to accept the Bylaws and Rules of Procedure as submitted by the attorney; Chairman Fino seconded the motion. Upon further discussion, Clerk McClain stated his opposition to accepting the bylaws without further review. Vote in favor; Chairman Fino, Board Member Allen, and Board Member Baker. Vote not in favor; Clerk McClain and Board Member Simmons. Motion carried.

B. Discuss, vote and possibly approve the acceptance and approval of a Fire Chief's contract, or the extension of the current Interim Fire Chief's contract. Interim Fire Chief Josh Steinberg relayed, to the board, the information he received from the attorney about customary procedures on completing the draft contract. After discussion, Board Member Baker made a motion to set an executive session. Board Member Baker then made an amended motion to extend the current Interim Fire Chief's contract until such time that we can have an executive session with the attorney. After further discussion, Board Member Baker made another amended motion to extend the Interim Chief contract until such time that the Chief position has been filled; Board Member Simmons seconded the motion. Vote: All in favor, motion carried.


C. Discuss, vote and possibly approve the acceptance and approval of a Fire Chief's Job Description. Board Member Baker made a motion to accept the Job Description for the Fire Chief. Chairman Fino seconded the motion. A discussion was then had. Clerk McClain made a motion to table the approval of the job description for Fire Chief, pending a work session. A vote was then taken for the first motion; Chairman Fino and Board Member Baker voted in favor. Clerk McClain, Board Member Simmons, and Board Member Allen voted not in favor. Motion not carried. Board Member Allen seconded Clerk McClain's motion. Further discussion was had. Clerk McClain then made an amended motion to table the acceptance of the job description for Fire Chief of the

Sunsites-Pearce Fire District, with anticipation of a work session within thirty days; Board Member Allen seconded the motion. After further discussion, all board members voted in favor, and the motion was carried.

D. Discuss, vote and possibly approve the suspension of the current Sunsites-Pearce Fire District Governing Board Standard Operating Procedures. Interim Fire Chief Josh Steinberg answered clarifying questions from the board. After discussion, Board Member Baker made a motion to suspend the current Sunsites-Pearce Fire District Governing Board Standard Operating Procedures; Chairman Fino seconded the motion. Vote: All in favor, motion carried.

6. **Fire Chief's Report.** The Fire Chief's Report was presented by Interim Fire Chief, Josh Steinberg. See attached Fire Chief's Report.
7. **Requests from board members for future agenda items.** Board Member Baker requested a review of the districts out of district fires procedure and policies. Clerk McClain requested an update of the status of the wheel chair van.
8. **Call To The Public.** Mr. Richard McMullen stated his appreciation for the board and reminded the public how much the Sunsites-Pearce Fire District has moved forward. Mr. Cletus Frei commended Clerk McClain on his understanding of fire board responsibility. Mr. Cletus Frei also spoke regarding Chairman Fino, out of district fires, and Interim Chief Steinberg. Mr. Cletus Frei inquired about last year's financial statements, wanting to know who certified them and sent them to the state.
9. **Comments of the fire board on past and current issues raised by the public concerning the Board and Fire District.** Chairman Fino requested that Interim Fire Chief Steinberg answer the question on the financial statements at the next meeting.
10. **Adjourn.** Board Member Baker made a motion to adjourn the meeting at 7:27 p.m.; Board Member Allen seconded the motion. Vote: All in favor. Motion carried.

Respectfully submitted,
Kelsi Suprenant

X 

Board Clerk 5/19/2015