



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

www.sunsitesfire.org

Sunsites-Pearce Fire District Special Meeting April 10, 2015

1. **Call to Order.** The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
 - A. **Attendance and Confirmation of Quorum.** Chairman Robert Fino, Clerk Brian McClain, Board Member Brian Allen, and Board Member Joanna Baker were present. A Quorum was present.
 - B. **Board Members Absent.** Board Member Jason Simmons.
 - C. **Declarations of Conflicts of Interest.** No Board Member declared a conflict of interest.
2. **Pledge of Allegiance.** Interim Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
3. **Action Agenda.**
 - A. **Discuss, vote and possibly approve to ratify the expenditure for Medic 301 that occurred in February 2015, which exceeded the Interim Fire Chief's spending authority. Required documentation, per A.R.S. 38-431.05, included and available at Sunsites-Pearce Fire District Station 105 Tracy Road, Pearce Arizona, 85625.**

Interim Fire Chief Josh Steinberg informed the board of the policy issue. Interim Fire Chief Josh Steinberg then read the public notice of the written description explaining the events that took place. See the attached written description. After discussion, Board Member Baker made a motion to ratify the expenditure for Medic 301; Chairman Fino seconded the motion. Vote: All in favor, motion carried.
 - B. **Discuss, vote and possibly approve the acceptance and expenditure total for the Volunteer Fire Assistance grant through Arizona State Forestry Division.** Interim Fire Chief Josh Steinberg explained the Volunteer Fire Assistance grant, what would be purchased with the grant, and informed the board that the amount totaled \$5,768.50.

After discussion, Chairman Fino made a motion to accept and expend the Volunteer Fire Assistance grant through Arizona State Forestry Division for the total of \$5,768.50; Board Member Allen seconded the motion. Vote: All in favor, motion carried.

C. Discuss, vote and possibly approve a date for a work session for the 2015/2016 fiscal year budget. After discussion, Clerk McClain made a motion to schedule a work session in the evening of a week night on the first week of May, with Interim Chief Steinberg coordinating a date and time; Board Member Baker seconded the motion. Vote: All in favor, motion carried.

D. Discuss, vote and possibly approve a date for a work session for the Interim Fire Chief's contract and job description. After discussion, Board Member Baker made a motion to not set a date for a work session, that we incorporate this into next week's agenda. Board Member Baker then made an amendment to the original motion that we do not set a date for a work session and instead put it on the agenda for next week's meeting. After further discussion, Board Member Baker made an amended motion; that we do not set a date. Board Member Allen seconded the motion. Vote: in favor; Chairman Fino, Board Member Allen, and Board Member Baker. Vote: not in favor; Clerk McClain. Motion carried.

4. **Call To The Public.** Bella Swan was name that was presented on sign in sheet, thanked the board members for addressing the issue on the expenditure for Medic 301, and submitted a letter by Jessica Jones.

5. **Adjourn.** At 6:28 p.m. Chairman Fino made a motion to adjourn the meeting; Board Member Baker seconded the motion. Vote: All in favor, motion carried.

Respectfully submitted,
Kelsi Suprenant

X

Brian McClain
Board Clerk



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD, PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

www.sunsitesfire.org

Public Notice of Possible Ratification Action

April 7, 2015

On February 19, 2015 I, Josh Steinberg, had received notice from Western States/Freightliner of Arizona, stating that Medic 301 was at Sands Chevrolet in Glendale Arizona needing extensive repairs. I received the quotes via email from Western States and Sands Chevrolet. Medic 301 would need the head gaskets, one head, and all associated parts with a repair of that caliber. The total cost of this repair would be \$6,999.47. I needed to address these issues on February 19, 2015 due to myself being out of town for meetings in Sierra Vista on February 20, 2015. I was told that if we could get authorization, the shop manager would assign a technician to perform the necessary repairs over the weekend, so we could receive the ambulance back sooner. We had also sent Medic 302 to Tucson Freightliner of Arizona for repairs, due to a pending Arizona Department of Health Services inspection. Therefore, this left the district with only one ambulance. I then contacted Chairman Fino to advise him of the situation and explain why I felt this was an emergency. After informing the remaining board members, I called Sands Chevrolet to authorize the repairs.

Upon reviewing our policy on emergency spending, it has come to my attention that the proper procedure was not followed for this expenditure. Therefore, ratification is necessary to correct this issue.

Respectfully,

Josh Steinberg, Interim Fire Chief
Sunsites-Pearce Fire District

Posted by: _____

Date: _____

“Sunsites-Pearce Fire District is an Equal Opportunity Provider and Employer.”



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD, PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

www.sunsitesfire.org

“Sunsites-Pearce Fire District is an Equal Opportunity Provider and Employer.”