



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

[www.sunsitesfire.org](http://www.sunsitesfire.org)

## Sunsites-Pearce Fire District Regular Meeting February 24, 2015

1. **Call to Order.** The meeting was called to order at 6:02 p.m. by Chairman Robert Fino.
  - A. **Attendance and Confirmation of Quorum.** Chairman Robert Fino, Clerk Brian McClain, Board Member Jason Simmons, Board Member Brian Allen, and Board Member Joanna Baker. Chairman Robert Fino declared that a quorum is present.
  - B. **Board Members Absent.** None
  - C. **Declarations of Conflicts of Interest.** No Board Member declared a conflict of interest.
2. **Pledge of Allegiance.** Interim Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
3. **Call to the Public.** Mr. Cletus Frei made comments about Chairman Fino and Board Member Simmons. Mr. Frei asked that the audit be presented as is, and not compared with previous years. Mr. Rebel Jones introduced himself and informed the board of his background. Mr. Jones thanked Chief Steinberg for his work in the district and treating the public well. Mr. Jones then stated his concern in selling Tender 309 without declaring the vehicle a surplus item.
4. **Consent Agenda.**
  - A. **Approval of Warrant Reports.** After discussion, Clerk McClain made a motion to approve the warrants from January 2015; Board Member Allen seconded the motion. Vote: All in favor, motion carried.
  - B. **Approval of Expense Reports.** After discussion, Board Member Baker made a motion to approve the expenses from January 2015, Clerk McClain seconded the motion. Vote: All in favor, motion carried.

- C. Approval of Minutes from the January 27, 2015 Regular Meeting.** After discussion, Board Member Baker made a motion to approve the minutes; Board Member Allen seconded the motion. Vote: All in favor.

**5. Financial Reports.** Mrs. Suprenant reviewed the January 2015 financial reports. See the attached financial reports. Board members asked Interim Fire Chief Steinberg clarifying questions.

- A. Review, discuss, and possibly approve the financials for January 2015.** After discussion, Board Member Baker made a motion to approve the financials, Clerk McClain seconded the motion. Vote: All in favor, motion carried.

**6. Action Agenda.**

- A. Fiscal year 2013-2014 financial audit presented by CPA Monika Patience.** Ms. Patience reviewed the audit, and answered clarifying questions from board members. Interim Fire Chief Steinberg also explained the procedure that Ms. Patience went through in order to complete the audit, and thanked her for her thorough work.

- B. Discuss, vote and possibly approve the acceptance of the 2013-2014 financial audit.** After discussion, Clerk McClain made a motion to approve the 2013-2014 financial audit, Board Member Baker seconded the motion. Vote: all in favor, motion carried.

- C. Discuss, vote and possibly approve the selling of Tender 309.** Interim Fire Chief Steinberg answered clarifying questions from the board and explained that Mr. Thomas Schelling declared the vehicle a surplus months prior. After discussion, Board Member Baker made a motion to list Tender 309 on the public surplus website for sixty days with no minimum offer; Board Member Simmons seconded the motion. Vote: All in favor, motion carried.

- D. Discuss, vote and possibly approve the expenditures for tires on Engine 307.** Interim Fire Chief Steinberg presented the board with several bids from different companies and brands. After discussion, Board Member Baker made a motion to authorize Interim Fire Chief Steinberg to purchase seven tires from Cochise County Farmers Association; Board Member Simmons seconded the motion. Vote: All in favor, motion carried.

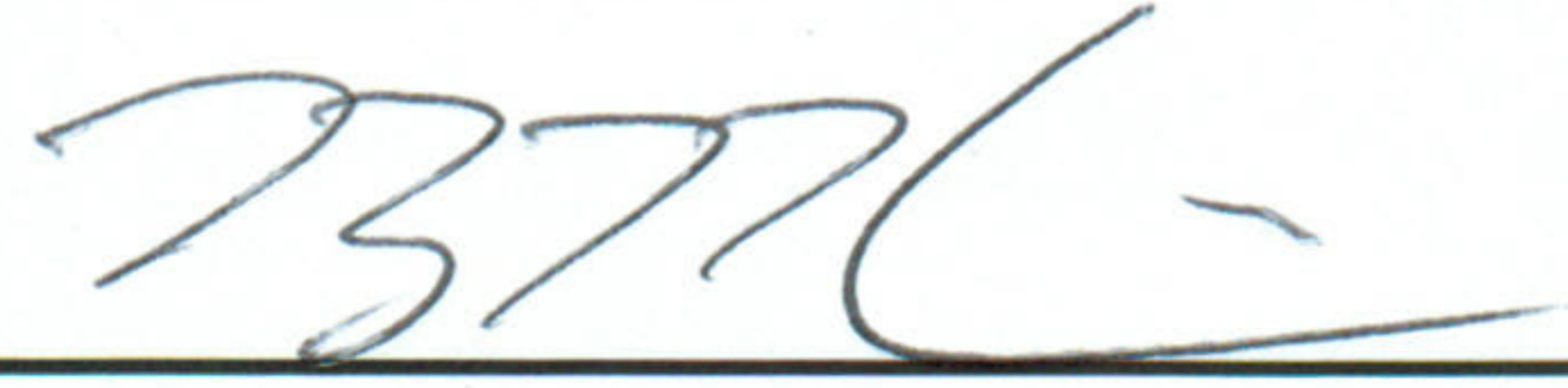
- E. Discuss, vote and possibly approve the expenditures for replacing the water plumbing in the Sunsites station.** Interim Fire Chief Steinberg presented the board with three bids for replacing the plumbing. After discussion, Clerk McClain made a motion to table the item until more information is gathered; Board Member Baker seconded the motion. Vote: All in favor, motion carried.

- F. Discuss, vote and possibly approve the transfer of bank accounts and information to include Board Member Joanna Baker and Board Member Brian Allen.** After discussion, Chairman Fino made a motion to approve the transfer of bank accounts and information to include Board Member Baker and Board Member Allen, Clerk McClain seconded the motion. Vote: Board Member Allen and Board Member Baker abstain; Chairman Fino, Clerk McClain, and Board Member Simmons vote in favor, motion carried.
- G. Discuss, vote and possibly approve increasing Interim Fire Chief's spending authority.** Interim Fire Chief Steinberg answered clarifying questions from board members. After discussion, Clerk McClain made a motion to approve Interim Fire Chief's spending authority to \$3,500.00 or specific annual budgeted categories monthly allotment by division of twelve, Board Member Allen seconded the motion. Vote: All in favor, motion carried.
- H. Discuss, vote and possibly approve the wheelchair van program standard operating procedure.** Interim Fire Chief Steinberg recommended that the fire board table items H and I, due to being unable to obtain the information needed from insurance companies to complete the standard operating procedure and fee schedule. After discussion, Chairman Fino made a motion to table items H and I, Board Member Baker seconded the motion. Vote: all in favor, motion carried.
- I. Discuss, vote and possibly approve the wheelchair van program proposed fee schedule.** After discussion, Chairman Fino made a motion to table items H and I, Board Member Baker seconded the motion. Vote: all in favor, motion carried.
7. **Fire Chief's Report.** The Fire Chief's Report was presented by Interim Fire Chief, Josh Steinberg. See attached Fire Chief's Report. Board members asked clarifying questions about the report.
8. **Requests from board members for future agenda items.** Chairman Fino requests extension and or modifying Interim Fire Chief's current contract. Chairman Fino requests next possible open meeting law training.
9. **Comments of the fire board on past and current issues raised by the public concerning the Board and Fire District.** Interim Fire Chief Steinberg recommended addressing comments as agenda items. Clerk McClain suggested moving the call to public later in the agenda. He also expressed his disappointment with certain public members making comments and leaving the meeting before they can be properly addressed. Chairman Fino stated that he chooses to remain silent on some public comments due to a possible violation of open meeting law. Board Member Allen appreciates the public presence at the board meetings and wishes more of the public would attend.

10. **Adjourn.** There being no further business, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,  
Kelsi Suprenant

X



Brian McClain  
Board Clerk