

NOTICE OF REGULAR BOARD MEETING

February 24, 2015

6:00 p.m.

**SUNSITES-PEARCE FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS**

SUNSITES STATION, 105 N. TRACY ROAD, PEARCE, AZ 85625

PHONE (520) 826-3645; FAX (520)826-3586

www.sunsitesfire.org

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) will hold a meeting open to the public on February 24, 2015 at 6:00 p.m. at 105 N. Tracy Road in Pearce, AZ 85625.

The Board (or in lieu of Board, Administrator) may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members or Administrator is available for pickup once it is available at SPFD, 105 N. Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday. Also at that location, the public may review the agenda or request and pay for a copy once it is available.

AGENDA

1. **Call to Order- Chairman Robert Fino**

A. Attendance and confirmation of quorum

B. Declaration of Conflict of Interest – If a Board member (or in lieu of Board, Administrator) has a conflict of interest, that person will need to declare that conflict prior to any discussion of the agenda item, by stating “I (name) declare that I have conflict of interest on item (number) before the board and I will refrain from discussing and voting on matters in which I have a conflict” and will be excused from voting on the issue.

2. **The Pledge of Allegiance**

3. Call to Public – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members (or in lieu of Board, Administrator) may be permitted to respond to criticism, direct staff to review a matter or ask that the matter be placed on a future agenda. The Fire District Board (or in lieu of Board, Administrator) cannot discuss or take legal action on any issue raised during the Call to the Public, unless that issue is listed on the agenda and the time of that discussion/action item.

In addition, pursuant to the Bylaws of the Sunsites Pearce Fire District Article III, Section 2, Rule 2, F, Conduct of Meetings regarding the Limitation of Debate, No Member of the Board or public shall be allowed to speak more than

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once upon any one subject until all Board Members have had an opportunity to speak. No Member of the Board or the public shall be allowed to speak for a period longer than three minutes without the leave of the presiding officer. Citizen groups shall identify themselves and shall be represented in presentation to the Board by one of the members of the group and cumulative or redundant speeches to the Board on the same issue shall be terminated at the discretion of the presiding officer.

4. **Consent Agenda** – Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station.
 - A. **Approval of Warrant Reports.**
 - B. **Approval of Expense Reports.**
 - C. **Approval of Minutes** - from the January 27, 2015 Regular Meeting.

5. **Financial Report** provided by Office Administrator Kelsi Suprenant.
 - A. **Review, discuss, and possibly approve the financials for January 2015.**

6. **Action Agenda:**
 - A. **Fiscal year 2013-2014 financial audit presented by CPA Monika Patience.**
 - B. **Discuss, vote and possibly approve the acceptance of the 2013-2014 financial audit.**
 - C. **Discuss, vote and possibly approve the selling of Tender 309.**
 - D. **Discuss, vote and possibly approve the expenditures for tires on Engine 307**
 - E. **Discuss, vote and possibly approve the expenditures for replacing the water plumbing in the Sunsites station.**
 - F. **Discuss, vote and possibly approve the transfer of bank accounts and information to include Board Member Joanna Baker and Board Member Brian Allen.**
 - G. **Discuss, vote and possibly approve increasing Interim Fire Chief's spending authority.**
 - H. **Discuss, vote and possibly approve the wheelchair van program standard operating procedure.**
 - I. **Discuss, vote and possibly approve the wheelchair van program proposed fee schedule.**

7. **Fire Chief's Report** to be presented by Interim Chief Josh Steinberg.
 - A. **Training**
 - B. **Wildland Incidents**
 - C. **HazMat**
 - D. **Maintenance**
 - E. **Communications**

8. **Requests from board members for future agenda items** A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented, pursuant to A.R.S. § 38-431.02 (H).

9. **Comments of the fire board on past and current issues raised by the public concerning the Board and Fire District.**

10. **Adjourn**

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Persons with a disability may request a reasonable accommodation by contacting the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85625; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625, the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606 and High Desert Country Store, 2097 N. Arabian, Cochise, AZ 85606. Only these locations can be relied upon for official postings under the Arizona Open Meeting Law. Any Technological problem or failure that either prevents the posting of public notices on the website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements pursuant to ARS 38-431.02(A)(1)(b).

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