



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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## Sunsites-Pearce Fire District Regular Meeting December 16, 2014

1. **Call to Order.** The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
2. **Pledge of Allegiance.** Interim Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
3. **Call to the Public.** Mr. Cletus Frei asked when the EEOC classes would be held for the district. He requested that the board be more specific on possible projects for the contractor. Mr. Frei also wanted to know if the books were fixed prior to completing the audit.
4. **Consent Agenda.**
  - A. **Approval of Warrants.** A discussion was had regarding the approval of items A. and B. of the consent agenda. Chairman Fino made a motion to table the approval of warrants and expenses, Clerk McClain seconds the motion. Vote: All in favor, motion carried.
  - B. **Approval of Expenses.** A discussion was had regarding the approval of items A. and B. of the consent agenda. Chairman Fino made a motion to table the approval of warrants and expenses, Clerk McClain seconds the motion. Vote: All in favor, motion carried.
  - C. **Approval of Minutes from the November 18, 2014 Regular Meeting and the December 1, 2014 Special Meeting.** Clerk McClain made a motion to approve the minutes; Board Member Simmons seconds the motion. Vote: All in favor, motion carried.
5. **Financial Reports.** Mrs. Suprenant reviewed the November 2014 financial reports with the board and the public. See the attached financial reports. Board members asked Mrs. Suprenant clarifying questions. Chairman Fino made a motion to accept the financials, Clerk McClain seconds the motion. Vote: All in favor, motion carried.
6. **Action Agenda.**

- A. 2013-2014 financial audit presented by CPA Monika Patience.** Ms. Patience reviewed the audit and went into further detail at the request of Chief Steinberg.
- B. Discuss, Vote, and possibly approve the acceptance of the 2013-2014 financial audit.** A discussion was had regarding some details in the audit. Clerk McClain made a motion to table the acceptance of the audit until further review and understanding; Board Member Simmons seconds the motion. Vote: All in favor, motion carried.
- C. Public comments regarding audit.** Mr. Cletus Frei stated that the audit was in disarray, hard for the public to understand, and he felt that some information was misleading. Mrs. Louise Lance asked if the audit would be on the districts website. Chief Steinberg replied that it would, once the audit was approved and accepted by the board. Mrs. Lance then asked if she could acquire a copy of the draft audit. Chief Steinberg replied that yes she may, with a records request. Mrs. Lance went on to state that they did lengthy research on the Volunteer firefighter's pension fund, through the Fire Marshalls and received no straight answer. She advised that the district be very careful when dealing with the fund. Chief Steinberg explained the statues and stipulations of the fund to his understanding and assured Mrs. Lance that the district would deal with the fund legally and by the law.
- D. Discuss, Vote, and possibly approve expenditures and attendees for the Arizona Fire Districts Association conference in January.** A discussion was had on possible expenditures and who should attend the training. Clerk McClain made a motion to approve controlled expenses. Clerk McClain made an amended motion to approve the expenditures, for all board members present and future members that may be appointed, to attend the AFDA conference in January 2015. Board Member Simmons seconds the motion. Vote: All in favor, motion carried.
- E. Discuss, Vote, and possibly approve the options for the selling of Tender 309.** A discussion was had on the current offer and the possible venues for selling Tender 309. Clerk McClain made a motion to table the current offer, and explore more options, Board Member Simmons seconds the motion. Vote: All in favor, motion carried.
- F. Discuss, Vote, and possibly approve changing the dates and times of future board meetings for the remaining of the fiscal year.** A discussion was had on the current set dates and times and options of changing them. Clerk McClain made a motion to keep the dates; however changing the times from 10:30 a.m. to 6:00 p.m. Board Member Simmons seconds the motion. Vote: All in favor, motion carried.
- G. Discuss, Vote, and possibly approve who will complete the duties of preparing agendas and minutes.** A discussion was had regarding the current and past preparation of agendas and minutes. Chairman Fino made a motion to have the staff complete the duties of preparing agendas and minutes, Board Member Simmons seconds the motion. Vote: All in favor, motion carried.

7. **Fire Chief's Report.** The Fire Chief's Report was presented by Interim Fire Chief, Josh Steinberg. See attached Fire Chief's Report. Board members asked clarifying questions about the report.

8. **Comments of the fire board on past and current issues raised by the public concerning the Board and Fire District.** Chairman Fino stated that he would like to continue answering the public comments as Mr. Schelling did. He also commended Mr. Schelling on his excellent work. Chairman Fino reiterated the fire district's commitment to transparency when answering comments and questions from the public.

9. **Adjourn.** There being no further business, the meeting was adjourned at 7:13 p.m.

Respectfully submitted,  
Kelsi Suprenant

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Brian McClain  
Board Clerk



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Brian McClain  
Board Clerk