

NOTICE OF REGULAR BOARD MEETING

April 22, 2014

10:30 a.m.

**SUNSITES-PEARCE FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS**

SUNSITES STATION, 105 N. TRACY ROAD

PHONE (520) 826-3645; FAX (520)826-3586

www.sunsitesfire.org

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) will hold a meeting open to the public on April 22, 2014 at 10:30 a.m. at 105 N. Tracy Rd., in Pearce, AZ 85625.

The Board may vote to go (or, in lieu of Board, Administrator may go) into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members or Administrator is available for pickup once it is available at SPFD, 105 N. Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday. Also at that location, the public may review the agenda or request and pay for a copy once it is available.

AGENDA

1. Call to Order- Tom Schelling

Declaration of Conflict of Interest – If a Board member (or in lieu of Board, Administrator) has a conflict of interest, that person will need to declare that conflict prior to any discussion of the agenda item and be excused from the vote on the issue.

2. The Pledge of Allegiance

3. Call to Public – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members (or in lieu of Board, Administrator) may be permitted to respond to criticism, direct staff to review a matter or ask that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action (and in lieu of Board, Administrator may not discuss or take legal action) on any issue raised during the Call to the Public, unless that issue is listed on the agenda and the time of that discussion/action item.

In addition, pursuant to the Bylaws of the Sunsites Pearce Fire District Article III, Section 2, Rule 2, F, Conduct of Meetings regarding the Limitation of Debate, No Member of the Board or public shall be allowed to speak more than once upon any one subject until all Board Members have had an opportunity to speak. No Member of the Board or the public shall be allowed to speak for a period longer than three minutes without the leave of the presiding officer. Citizen groups shall identify themselves and shall be

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represented in presentation to the Board by one of the members of the group and cumulative or redundant speeches to the Board on the same issue shall be terminated at the discretion of the presiding officer.

4. **Consent Agenda** – Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station.
 - A. **Approval of Warrants.**
 - B. **Approval of Expenses**
 - C. **Approval of Minutes from** the March 25, 2014 Regular Meeting
5. **Financial Report** by Office Administrator Jill Schultz.
6. **Action Agenda:**
 - A. **Discuss and possible vote on the Uniform and General Conduct SOPs.**
 - B. **Possible discussion and action with William Whittington, Attorney at Law, regarding Board/ Administrator Responsibilities; Open Meeting Law requirements; Public Participation, Minutes, Agenda, and related requirements.**

Mr. Whittington was asked to attend a Board Meeting to help clarify open meeting procedures and legal requirements that apply to the District and members of the public who attend District Board Meetings.

7. **Fire Chief's Report** to be presented by Interim Chief Josh Steinberg.
 - A. **Training**
 - B. **Wildland Incidents**
 - C. **Haz Mat**
 - D. **Maintenance**
 - E. **Communications**
8. **Comments from the Administrator on past and current issues raised by the public concerning the Administrator and Fire District.**

9. **Adjourn**

Persons with a disability may request a reasonable accommodation by contacting the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85625; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625, the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606 and High Desert Country Store, 2097 N. Arabian, Cochise, AZ 85606. Only these locations can be relied upon for official postings under the Arizona Open Meeting Law. Any Technological problem or failure that either prevents the posting of public notices on the website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements pursuant to ARS 38-431.02(A)(1)(b).

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