



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY
Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625
PHONE: (520) 826-3645 FAX: (520) 826-3586

**SUNSTITES-PEARCE FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS
REVISED NOTICE OF INFORMATIONAL MEETING
FOR CANDIDATES
JUNE 2, 2014
6:00 P.M.**

SUNSTITES-PEARCE COMMUNITY CENTER

PHONE (520) 826-3645; FAX (520)826-3586

www.sunsitesfire.org

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) will hold an informational meeting open to the public on June 2, 2014 at 6 p.m. at the Sunsites Community Center located on Treasure Road in Pearce, AZ 85625.

The Board may vote to go (or, in lieu of Board, Administrator may go) into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members or Administrator is available for pickup once it is available at SPFD, 105 N. Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday. Also at that location, the public may review the agenda or request and pay for a copy once it is available.

AGENDA

1. Call to Order- Tom Schelling

Declaration of Conflict of Interest – If a Board member (or in lieu of Board, Administrator) has a conflict of interest, that person will need to declare that conflict prior to any discussion of the agenda item and be excused from the vote on the issue.

2. The Pledge of Allegiance

3. Administrator Tom Schelling will present information on how to run for the governing district board. Martha Reynolds from the Cochise County Elections department will present information on the paperwork required to be a candidate for the governing board election to be held on November 4, 2014. Unfortunately, Mr. Whittington, the District's Attorney will not be present.

“Sunsites-Pearce Fire District is an Equal Opportunity Provider and Employer.”



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- I. Introductions.
 - II. What are the basic responsibilities of an elected governing board member?
 - A. Getting elected and commitment to the special district.
 - B. Required training.
 - C. Understanding the difference between micro managing and setting policy.
 - D. Attending meetings.
 - E. Open Meeting Law
 - III. Statutory Duties of a governing board member.
 - A. Adopting a budget.
 - B. Annual Report
 - C. Financial reporting requirements
 - D. Fire Chief
 - IV. What happens if a governing board member can no longer fulfill their duties?
 - V. Getting elected.
 - A. \$500 Threshold
 - B. Signature Petition
 - C. Nomination Paper
 - D. Filing with Elections/Special Districts
 1. Filing dates: July 7 – August 6, 2014
 3. Election date: November 4, 2014
 - E. Termination Statement
- 4. Adjourn**

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