

NOTICE OF REGULAR BOARD MEETING

OCTOBER 22, 2013

10:30 a.m.

**SUNSIDES-PEARCE FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS**

SUNSIDES STATION, 105 N. TRACY RD., PEARCE

PHONE (520) 826-3645; FAX (520)826-3586

www.sunsitesfire.org

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board will hold a meeting open to the public on October 22, 2013 at 10:30 a.m. at 105 N. Tracy Rd., in Pearce, AZ 85625.

The Board may vote to go into executive session on any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members is available for pickup at SPFD, 105 Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday.

AGENDA

1. Call to Order- Tom Schelling

Declaration of Conflict of Interest – If you have a conflict of interest, you will need to declare that conflict prior to any discussion of the agenda item and excuse yourself from the vote on the issue.

2. The Pledge of Allegiance

3. Call to Public – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members may be permitted to respond to criticism directed to them. (Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

“Sunsites-Pearce Fire District is an Equal Opportunity Provider and Employer.”

In addition, pursuant to the Bylaws of the Sunsites Pearce Fire District Article III, Section 2, Rule 2, F, Conduct of Meetings regarding the Limitation of Debate, No Member of the Board or Public shall be allowed to speak more than once upon any one subject until all Board Members have had an opportunity to speak. No Member of the Board or the public shall be allowed to speak for a period longer than three minutes without the leave of the presiding officer. Citizen groups shall identify themselves and shall be represented in presentation to the Board by one of the members of the group and cumulative or redundant speeches to the Board on the same issue shall be terminated at the discretion of the presiding officer.

4. **Consent Agenda** – Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station.
 - A. **Approval of Warrants.**
 - B. **Financial Report** to be presented by Jill Schultz.
 - C. **Approval of Expenses**
 - D. **Approval of Minutes from** the September 24, 2013 Regular Meeting

5. **Action Agenda:**
 - A. **Discuss and possibly vote on the approval of the Medical Records Release outline, the Public Records Release Form & Policy, list of protected documents and HIPPA Release Form as provided by Attorney Bill Whittington.**
 - B. **Review of the HVAC Bids received. Discuss and possibly vote on the approval of a Contractor from the Bids received to install an HVAC Unit in the Station.**
 - C. **Discuss and possibly vote on the approval to list and sell Surplus Equipment.**
 - D. **Discuss and possibly vote on the approval of the Training Request Form as it relates to Worker’s Compensation Insurance.**

6. **Fire Chief’s Report** to be presented by Interim Chief Josh Steinberg.

7. **Adjourn**

Persons with a disability may request a reasonable accommodation by contacting the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85625; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625, the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606 and High Desert Country Store, 2097 N. Arabian, Cochise, AZ 85606. Only these locations can be relied upon for official postings under the Arizona Open Meeting Law. Any Technological problem or failure that either prevents the posting of public notices on the website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements pursuant to ARS 38-431.02 A. 1. (b)

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