

NOTICE OF REGULAR BOARD MEETING

July 16, 2013

10:30 a.m.

SUNSIDES-PEARCE FIRE DISTRICT GOVERNING BOARD OF DIRECTORS

105 TRACY RD., POB 507

PEARCE, AZ. 85625

PHONE (520) 826-3645; FAX (520)826-3586

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board will hold a meeting open to the public on July 16, 2013 at 10:30 a.m. at 105 N. Tracy Road, Pearce, Arizona 85625.

The Board may vote to go into executive session on any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members is available for pickup at SPFD, 105 Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday.

AGENDA

1. Call to Order- Tom Schelling

Declaration of Conflict of Interest – If you have a conflict of interest, you will need to declare that conflict prior to any discussion of the agenda item and excuse yourself from the vote on the issue.

2. The Pledge of Allegiance

Moment of Silence for the 19 Granite Mountain Interagency Hot Shots.

3. Call to Public – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members may be permitted to respond to criticism directed to them. (Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on

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any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

In addition, pursuant to the Bylaws of the Sunsites Pearce Fire District Article III, Section 2, Rule 2, F, Conduct of Meetings regarding the Limitation of Debate, No Member of the Board or Public shall be allowed to speak more than once upon any one subject until all Board Members have had an opportunity to speak. No Member of the Board or the public shall be allowed to speak for a period longer than three minutes without the leave of the presiding officer. Citizen groups shall identify themselves and shall be represented in presentation to the Board by one of the members of the group and cumulative or redundant speeches to the Board on the same issue shall be terminated at the discretion of the presiding officer.

4. **Consent Agenda** – Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station.
 - A. **Approval of Warrants.**
 - B. **Financial Report** to be presented by Jill Schultz.
 - C. **Approval of Expenses**
 - D. **Approval of Minutes from** the June 18, 2013 Regular Meeting and Budget Public Hearing
5. **Action Agenda:**
 - A. **Review the Auditor Sealed Bids and discuss same.**
 - B. **Discuss and possibly vote to approve retaining William Whittington of Boyle, Pecharich, Cline, Whittington and Stallings, PLC. as the District’s attorney.**
 - C. **Review, Discuss and Vote to approve purchase of two (2) stair chairs**
6. **Fire Chief’s Report** to be presented by Interim Chief Josh Steinberg.
7. **Adjourn**

Persons with a disability may request a reasonable accommodation by contacting the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85624; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625 and the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606. Only these locations can be relied upon for official postings under the Arizona Open Meeting Law. Any Technological problem or failure that either prevents the posting of public notices on the website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements pursuant to ARS 38-431.02 A. 1. (b)

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SUNSITES PEARCE FIRE DISTRCT JUNE 2013 FINANCIAL INFORMATION

BANK ACCOUNT INFORMATION:

M&O ACCOUNT	\$3,695.13
PAYROLL ACCT:	\$29,939.40
RESERVE ACCT:	\$14,299.35
Petty Cash	\$151.08

REVENUES:

FIRE DISTRICT ASSISTANCE TAX:	\$ 16,131.39	
REAL & PERSONAL PROPERTY TAXES:	\$ 8,793.29	
SUBSCRIPTION SERVICE REVENUES:	\$ 1,511.72	
AMBULANCE REVENUE:	\$ 5,510.07	
WILDLAND REVENUE	\$ 3,209.86	
OTHER MISC. REVENUE	\$ 1,168.34	
TOTAL REVENUES	\$ 36,324.67	\$36,324.67

EXPENSES:

PROFESSIONAL/CONTRACT SERVICES:	\$ 1,347.46	
UTILITIES:	\$ 1,232.27	
COMMUNICATIONS	\$ 150.00	
FRY FIRE DISTRICT FOR EMS BILLING FEE	\$ 1,000.00	
ADMINISTRATIVE EXPENSES		
BANK FEES & INTEREST	\$ 26.04	
LIC/TAXES/DUES	\$ 100.00	
OFFICE SUPPLIES, POSTAGE	\$ 354.52	
JANITORIAL SUPPLIES & DEPT. FUNCTIONS	\$ 546.90	
TOTAL ADMIN EXPENSES:	\$ 1,027.46	\$ 1,027.46
TRAINING:	\$ 220.00	
FUEL:	\$ 1,353.88	
REPAIR & MAINTENANCE :	\$ 11.65	
ENGINE 305 PUMP REPAIR, SERVICE	\$ 6,620.34	
T304 PUMP TEST AND REPAIR	\$ 1,062.42	
EMPLOYEE HEALTH & SAFETY/UNIFORMS	\$ 40.00	
DISPOSABLE MEDICAL SUPPLIES:	\$ 1,302.58	
MISC EXPENSES (BULB FOR PROJECTOR):	\$ 95.95	
MILEAGE REIMBURSEMENTS	\$ 52.20	
TOTAL OPERATION EXPENSES	\$ 15,516.21	\$ 15,516.21

PAYROLL EXPENSES

JUNE 3rd PAYROLL GROSS PAY	14,687.51	
JUNE 17TH PAYROLL GROSS PAY	15,417.20	
HEALTH INSURANCE (DUE JUNE 1)	2,148.02	
May (COMPANY) RETIREMENT CONTRIBUTIONS:	2,410.69	
PAYROLL TAXES (COMPANY LIABILITY):	2,287.20	
DIRECT DEPOSIT FEE	27.55	
TOTAL PAYROLL	34,830.15	\$ 34,830.15

TOTAL EXPENSES \$ 50,346.36
(\$14,021.69)