

# NOTICE OF PUBLIC MEETING

## SUNSIDES-PEARCE FIRE DISTRICT GOVERNING BOARD OF DIRECTORS

105 TRACY RD., POB 507  
PEARCE, AZ. 85625  
PHONE (520) 826-3645 / FAX (520)826-3586  
**JANUARY 17TH, 2011 @5:00 PM**

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District and the general public that the Sunsites-Pearce Fire Districts Governing Board will hold a meeting open to the public on January 17th, 5:00 p.m. at the Sunsites Fire Station located at 105 Tracy RD. Pearce, Arizona.

### AGENDA

1. **CALL TO ORDER**- Chairman Fino

**Declaration of Conflict of Interest-** If you have a conflict of interest you will need to declare that conflict prior to any discussion of the agenda item and excuse yourself from the vote on the issue.

2. **ROLL CALL**-

3. **THE PLEDGE OF ALLEGEANCE**

4. **CONSENT AGENDA**- Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station. Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board member.

5. **APPROVAL OF MINUTES FROM:**

December 20<sup>th</sup>, 2011

December 31, 2011

6. **CALL TO THE PUBLIC**

Those wishing to address the Board are required to sign in with the Clerk before the meeting and must be recognized by the Chairperson before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

## 7. REPORTS-

**A. FINANCIAL REPORT- *Given by Jo Green, along with recommendations to the Board for maintaining communications between the station and the Board concerning reports and records.***

**B. CHIEF'S REPORT – Given by Interim Chief Petersen**

For yearend 2011 the fire district ran

389 EMS calls

- 229 In District
- 154 Out of District
- 244 Transported
- 35 Flown Out
- 77 Refusals

100 Fire calls

- 31 In District
- 67 Out of District
- 49 Brush fires
- 14 Structure fires
- 3 Car fires
- 7 Haz-Mat
- 24 Other

### **Training:**

Crews continue to work on enhancing their skills and education. We have several people enrolled in wildland classes and are getting ready to put on our annual fire line refresher classes.

Cochise County OEM will be hosting a Hazardous Materials Technician class in Sierra Vista in the near future and we have had a couple of employees express interest in attending. This would be at minimal cost to the fire district.

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**Web Site:**

The fire district does have a new web site [www.sunsitesfiredept.com](http://www.sunsitesfiredept.com). With this new site comes a new way for the district to reach out to the community and to keep everyone informed.

**Fire Prevention:**

Capt. Waters will be looking into initiating some new life safety programs in the coming future. We have asked for the following to be initiated:

1. Elderly fall prevention program
2. Bi-annual in class fire safety education program
3. Monthly public service safety announcements
4. Increased awareness in the districts lock box program

**Wildland:**

Lt. Tingle and FF. Hershey will be working on a seasonal wildland program that will incorporate members of the community, the fire district as well as surrounding fire districts. This program promises to increase interoperability between area fire districts as well as get the community more involved in the fire district.

**Haz-Mat team:**

The county has expressed interest in SPFD joining the counties HAZ-MAT response team. At present this team is made up of personnel and equipment from various fire districts including Fry, City of Sierra Vista, and City of Douglas. This would be of great benefit to the county since there is no HAZMAT team members remotely close to this area as well as to the district and community by increasing our response parameters and abilities.

**Maintenance:**

At present,

E-308 remains out of service with a bad pump motor.

M-301 has been down sporadically due to battery issue that has now been corrected.

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E-307 is being fitted with a new block heater by City of Sierra Vista fleet maintenance department.

M-302, M-303, E-307, E-305 remain to have small fluid leaks. No other issues noted with these or any other units.

**SOP/SOG:**

A SOP committee has been put together to go through and clean up and reword some of the fire districts SOP's and SOG's. This will clean up some of the vague gray areas and make the SOP's less confusing and not so open to interpretation.

Attached you will find the districts credit card form. This form holds the fire district harmless in the event an employee with a district credit card is found to have made unauthorized purchases. This will allow the district the ability to garnish the at fault employees pay for the amount of said charges. An SOP is also being developed for credit card use.

All the SOP's will be redistributed to the board upon completion for approval.

**Communications:**

The Dos Cabezas repeater is now repaired. It was found to have been struck by lightning and also had a faulty lighting suppressor switch. The unit has been rebuilt and the faulty switch replaced.

**Donations:**

On 1/5/2012 the fire district received a box of 430 AA batteries and 80 AAA batteries from the National Volunteer Fire Council and Duracell Batteries. Our thanks go out to both of those organizations for their assistance.

**C. EMS REPORT – Given by Interim Chief Petersen**

**8. OLD BUSINESS**

**9. NEW BUSINESS**

A. DISCUSS AND POSSIBLY VOTE ON ACCEPTING APPLICATIONS FOR INTERIM FIRE CHIEF.

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B. DISCUSS AND POSSIBLY VOTE ON A TEMPORARY INTERIM CONTRACT FOR FIRE CHIEF.

C. DISCUSS AND POSSIBLY VOTE ON ACCEPTING APPLICATIONS FOR FIRE CHIEF, REQUIRED QUALIFICATIONS, SALARY, IN OR OUT OF STATE HIRING.

D. DISCUSS THE ISSUE OF OVERTIME AND THE EFFECT ON THE BUDGET AND WHAT THE BOARD WANTS TO ACHIEVE FOR THE COMING YEAR.

E. DISCUSS THE ISSUE OF MONTHLY REPORTS AND WHAT THE BOARD WANTS IN THE WAY OF FINANCIAL OVERSIGHT.

F. DISCUSS AND VOTE ON OPENING UP THE VACANT FIREFIGHTER/PARAMEDIC POSITION ON C-SHIPF FOR PERMANENT HIRE.

G. DISCUSS AND VOTE ON ACCEPTING OR CHANGING THE DRAFT COPY OF THE CREDIT CARD USE AGREEMENT FORM.

H. DISCUSS AND VOTE ON WHETHER OR NOT THE DISTRICT WILL POST MEETING MINUTES AND AGENDAS ON THE NEW WEBSITE.

**10. NEW AGENDA ITEMS**

**11. CALL TO THE PUBLIC**

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**12. ADJOURN**

*Time:* \_\_\_\_\_

Persons with a disability may request a reasonable accommodation by contacting Chairperson Fino at (520) 678-5578 or calling the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

Posted By. [Signature]

Date 1/16/11

Time Posted 1005