

NOTICE OF BOARD MEETING

DECEMBER 13, 2012 AT 6: P.M.

**SUNSITES-PEARCE FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS
AT THE SUNSITES COMMUNITY CENTER LOCATED
AT 1216 E. TREASURE RD., PEARCE, AZ 85625**

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board will hold a meeting open to the public on December 13, 2012 at 6:00 pm at 1216 E. Treasure Rd., Pearce, Arizona 85625.

The Board may vote to go into executive session on any agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members is available for pickup at SPFD, 105 Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday.

AGENDA

- 1. CALL TO ORDER: CHAIRMAN LANCE**
Declaration of Conflict of Interest – If you have a conflict of interest, you will need to declare that conflict prior to any discussion of the agenda item and excuse yourself from the vote on the issue.
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSENT AGENDA:** Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station. Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board Member.
- 5. APPROVAL OF MINUTES FROM** the October 16, November 20, November 27, December 3 and December 6, 2012 Meetings. Review, Discuss and Vote.
- 6. CALL TO THE PUBLIC:** Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However,

individual Board Members may be permitted to respond to criticism directed to them. (Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

7. **FIRE CHIEF'S REPORT** to be presented by Chief Paul Petersen. Review and Discuss.
8. **FINANCIAL REPORTS** to be presented by Jill Schultz, Bookkeeper/Secretary. Review and Discuss.
9. **OLD BUSINESS:**
 - A. **DISCUSS PUBLIC RECORDS MANAGEMENT STATUTE ARS 41-151.14**
 - (I) **DISCUSS & VOTE: ON PUBLIC RECORDS ONLINE FOR PUBLIC ACCESS**
 - (II) **DISCUSS & VOTE: ON NEED FOR PUBLIC RECORDS UPDATE**
 - (III) **DISCUSS & VOTE: ON BOARD SUPPORT POSITION FOR PUBLIC RECORDS MANAGEMENT**
 - (IV) **DISCUSS & VOTE: ON FILLING BOARD SUPPORT POSITION.**
10. **New Business:**
 - A. **DISCUSS THE LATEST AUDIT PER MS. CANDY ROLL.**
 - B. **DISCUSS AND VOTE. REQUEST AN AUDITOR PRESENTATION AND TO ANSWER QUESTIONS PERTAINING TO THE 2011-2012 AUDIT (RESERVATION HAS BEEN MADE FOR THE JAN. 3, 2013 REGULAR BOARD MEETING SUBJECT TO BOARD APPROVAL).**
 - C. **DISCUSS AND VOTE. PURCHASE AN OUTDOOR BULLETIN BOARD FOR THE RICHLAND FIRE STATION POSTINGS. (\$191.92 + SHIPPING 26-3/4" X 26-3/4") (WILL DISPLAY 6 SHEETS OF PAPER)**
 - **WEATHER RESISTANT ALUMINUM FRAME FOR USE OUTDOORS OR INDOORS**
 - **FEATURED LOCKABLE HINGED DOOR TO KEEP POSTINGS SAFE AND SECURE.**
 - **POLYCARBONATE LENS IS EXTRAORDINARILY DURABLE TO WITHSTAND USE OUTDOORS.**

<http://www.displays2go.com/Product.aspx?ID=15330>
11. **CALL TO THE PUBLIC:** Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members may be permitted to respond to criticism directed to them. (Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on

any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

12. Adjourn

Time: _____

Persons with a disability may request a reasonable accommodation by contacting Chairperson Fino at (520) 678-5578 or calling the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85624; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625 and the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606. Only these locations can be relied upon for official postings under the Arizona Open Meeting Law. Any Technological problem or failure that either prevents the posting of public notices on the website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements pursuant to ARS 38-431.02 A. 1. (b)