

SUNSIDES-PEARCE FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
FEBRUARY 8TH, 2011

1. CALL TO ORDER – Chairman Fino

Chairperson Fino called the Regular Meeting at Sunsites-Pearce Fire District to order at 7:00 P.M. February 8th, 2011

Board Members Present: Chairperson, Robert Fino
 Clerk, William McCarter
 Member, Candy Roll
 Member, Rebel Jones

There were no conflicts of interest reported by members present.

2. Roll call was conducted

3. Chief Martinez lead the Pledge of Allegiance

4. Consent Agenda

The Board members discussed the minutes of Jan 4th, 2011 and Jan 20th, 2011. Chairperson Fino suggested a different format and presented a sample of the Jan 20th Special Meeting that he had written up. All the board members liked the format, citing less interpretation. Mr. Jones suggested using more formality with the member names used in the minutes. Chairperson Fino said he would retype and submit all the minutes for Jan 4th, 2011, Jan 20th, 2011 and Feb 8th, 2011 for approval at the next meeting.

5. Approval of minutes

Chairperson Fino tabled this until the next meeting.

6. Call to the Public

(See enclosed Public listing)

7. Reports

(See enclosed reports)

After Chief Martinez gave the reports, Mr. Jones asked the chief not to use acronyms and to use complete details. The Chief stated that he would be sure to do that in future reports.

8. New Business

A. Select and possibly vote to swear in the 5th Board Member.

Chairperson Fino presented to the Board, the Four Candidates that have submitted a Letter of Intent. Those candidates were Larry Edgett, Tom McCaffey, Tim Heine and Joanna Baker. Chairperson Fino presented a ballot to each member asking them to vote for one, sign and pass the ballots to the Clerk, Mr. McCarter. He presented the results to Chairperson Fino who stated that the signed votes were part of the public record and that by a Majority vote of 3 to 1, Mr. Tim Heine was the next board member.

B. Elect Fire Board Officers

Mr. Jones stated that this agenda item should be tabled until the new board member was present. Chairperson Fino Tabled the agenda item, with the approval of the Board, until the next meeting.

C. Discuss and possibly vote to approve procedural Conduct of Board meetings.

Chairperson Fino presented an e-mail copy of his discussion with Elizabeth Hill, the ombudsman for the fire district. (See enclosed copy) He stated his concern about following the proper conduct of Board meeting and read, verbatim, from the Arizona Fire District Association Handbook, page 20, rule 5, Conduct of Meetings.

MOTION – Chairperson Fino moved to use Rule 5, Conduct of Meeting, as stated in the Fire District Handbook, in all future meeting.

SECONDED – Ms. Roll

VOTE – 4-0 in favor of.

9. UNFINISHED BUSINESS

A. Discuss and vote to approve purchasing an ambulance/s.

The Board discussed the need to purchase an ambulance and further discussion brought up the need to have a new ambulance, rather than a used, unknown vehicle, similar to the ambulance purchased in March of 2008. (Med 301) The Board discussed with the Chief the different rates that he had received from the lending company's and the ceiling limits for a new ambulance.

MOTION – Mr. McCarter moved to purchase a new Ambulance, type 1, 4X4, not to exceed \$140,000, using 1st Municipal Leasing Corporation and at a rate of 3.250 %.

SECONDED – Ms. Roll

VOTE - 4-0 in favor of

B. Discuss strategic planning, projects, and the Fire Districts Five Year Plan.

The Board discussed the Five year plan and Mr. Jones asked the Chief to make sure that monetary figures were used in all cases where money would be needed. The Chief pointed out that some of those figures were listed and insured the Board that all future Five Year plans would include those monetary figures. (See Chiefs 5-Year Plan) Mr. Jones asked the Chief about figures for grants. The Chief responded that those figures are unknown until those grants are presented to the District.

C. Discuss and approve the SOP's(Standard Operating Procedures) provided to the Board during the December 2010 board meeting.

The Board discussed addressing the SOP's individually and approving 4-5 at a time. Mr. McCarter stated that the Fire District needed a working SOP now.

MOTION – Mr. McCarter moved to approve the Standard Operating Procedure as revised and listed by Chief Martinez and to review and amend them as needed by the Board.

SECONDED - Chairperson Fino

VOTE – 4-0 in favor of.

D. Discuss the Retirement Fund, past changes and budget impacts from those changes.

Tabled

E. Discuss investing funds from the Fire District into an Edward Jones account

Tabled

10. Call to the Public

There was no request

11. Adjourn

Meeting was adjourned at 9:00 pm