

NOTICE OF PUBLIC MEETING

SUNSITES-PEARCE FIRE DISTRICT GOVERNING BOARD OF DIRECTORS

105 TRACY RD., POB 507
PEARCE, AZ. 85625
PHONE (520) 826-3645 / FAX (520)826-3586

July 19th 2011 @5:00 PM

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District and the general public that the Sunsites-Pearce Fire Districts Governing Board will hold a meeting open to the public on July 19th, 5:00 p.m. at the Sunsites Fire Station located at 105 Tracy RD. Pearce, Arizona.

AGENDA

1. **CALL TO ORDER**- Chairman Fino
 Declaration of Conflict of Interest- If you have a conflict of interest you will need to declare that conflict prior to any discussion of the agenda item and excuse yourself from the vote on the issue.
2. **ROLL CALL**-
3. **THE PLEDGE OF ALLEGEANCE**
4. **CONSENT AGENDA**- Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station. Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Board member.
5. **APPROVAL OF MINUTES FROM :**
 June 7th, 2011 _____
 June 28th, 2011 _____
6. **CALL TO THE PUBLIC**
 Those wishing to address the Board are required to sign in with the Clerk before the meeting and must be recognized by the Chairperson before speaking. Time permitting; each presentation will be given approximately three (3) minutes. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

7. REPORTS-

- A. FINANCIAL REPORT**
- B. CHIEF'S REPORT**
- C. EMS REPORT**

8. NEW BUSINESS

DISCUSS A TIME AND DATE FOR A WORKSHOP CONCERNING THE EMPLOYEE PHYSICIANS AND ITS COST.

9. UNFINISHED BUSINESS

- A. REVIEW AND DISCUSS THE FIRE CHIEF'S CONTRACT**
- B. DISCUSS AND VOTE ON THE DIRECTION OF THE HELLIPOINT**
- C. DISCUSS AND VOTE ON THE PROPOSED PARK DISTRICT**

10. DISCUSSION ON NEW AGENDA ITEMS FOR THE NEXT REGULAR MEETING.

11. CALL TO THE PUBLIC

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4. ADJOURN

Time: _____

Persons with a disability may request a reasonable accommodation by contacting Chairperson Fino at (520) 678-5578 or calling the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation.

Posted By _____

Date _____

Time Posted _____

Topics to Discuss on Treasurers Reports:

Discuss 2010/2011 M & O Accounts and Carry Forward for 2011/2012 FY (if information is available for Administrator, (Lori Tucker) which is provided by the County)

Discuss Budget for the 2011/2012 Fiscal Year and the possibility of amending it due to possible error found by Lori Tucker on 7/18/11

Discuss SPFD's Administration *Non- Operational* Personnel SOP's Vs Operational Personnel's SOP's (who's who or clarification of who's who for Payroll and benefits reasons?)

Discuss the possibility of opening a separate Payroll account under the County still with Chase Bank for FICA Deposits:

Discuss the job duties of the Administrator, (Lori Tucker) and for that reflection to be documented in her employee file include all duties performed and change the list that Chief currently has on file because it only lists half of the duties currently executed. I would also like to include the ability to sign time cards along with the Board's approval in the Chief's absence using her best judgment to do so at all time.